

Foreign Student Division  
 Research and International Affairs Department  
 Kyoto University  
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General Information			
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Phone	+81 (0)75-753-2561	Fax	+81 (0)75-753-2562

Website	
Kyoto University	<a href="http://www.kyoto-u.ac.jp/ja">http://www.kyoto-u.ac.jp/ja</a>
Info for Incoming students	<a href="http://www.kyoto-u.ac.jp/en/education/international/admissions/program/tanki.htm">http://www.kyoto-u.ac.jp/en/education/international/admissions/program/tanki.htm</a>

Contact Information		
Senior coordinator	TOBITA, Kiyotaka (Mr.)	<a href="mailto:ryuga-exchange@mail2.adm.kyoto-u.ac.jp">ryuga-exchange@mail2.adm.kyoto-u.ac.jp</a>
Outbound general enquiries	NAKASHIMA, Mai (Ms.)	
Incoming general enquiries	IKEI, Yuko (Ms.)	
Incoming general enquiries	HAMADA, Chiaki (Ms.)	

Dead-lines	
Nomination dead-line	All nominations of incoming exchange students are submitted to FSD office by the students' coordinator at the home university. <b>Fall semester</b> (to come on October): by <b>15th of February</b> of that year <b>Spring semester</b> (to come on April): by <b>15th of September</b> in the previous year
Application dead-line	All completed documents must be submitted via airmail by deadline dates. <b>-Fall semester</b> (starting in October): due by <b>the end of February</b> of that year <b>-Spring semester</b> (starting in April): due by <b>the end of September</b> in the previous year
Course registration	Student will register courses during the registration period scheduled in the beginning of the semester. <small>* Course registration for Graduate School of Informatics will be decided upon an application form.</small>

Application Forms/Necessary documents	
KUINEP	General Exchange Program
<b>KUINEP Kyoto University International Education Program APPLICATION PACKET</b> <ul style="list-style-type: none"> <li>· Application forms (Form 1-1, 1-2)</li> <li>· Statement of purpose (Form 2)</li> <li>· Recommendation letters (Form 3-1,3-2)</li> <li>· Selection of courses to take (Form 4)</li> <li>· Health certificate (Form 5)</li> <li>· Certificate of enrollment in home university (Form 6)</li> <li>· Personal history (Form 7)</li> <li>· Transcript</li> <li>· Passport copy</li> <li>· 2 Photo of yourself</li> </ul>	<b>*Applicants must first submit "General Exchange Inquiry Form"</b> <b>General Exchange Program APPLICATION PACKET</b> <ul style="list-style-type: none"> <li>· Application forms (Form 1-1, 1-2)</li> <li>· Statement of purpose (Form 2)</li> <li>· Recommendation letters (Form 3-1,3-2)</li> <li>· Selection of courses to take (Form 4) *Special Auditor plan only</li> <li>· Research plan *Special Research plan only</li> <li>· Health certificate (Form 5)</li> <li>· Certificate of enrollment in home university (Form 6)</li> <li>· Personal history (Form 7)</li> <li>· Transcript</li> <li>· Passport copy</li> <li>· 2 Photo of yourself</li> </ul>

Exchange Programs			
	KUINEP	General Exchange(GE) Program	
		Special Auditor	Special Research
Student status available for the program (student status at Home U while in Kyoto)	Undergraduate	Undergraduate, Master, Doctor	Master, Doctor
Language proficiency	TOEFL iBT 79 or IELTS 6.0 and over is desirable (KUINEP student must be proficient in English.)	1 <sup>st</sup> level Japanese Language Proficiency Test or the equivalent is required. *1	Not required
Outline	KUINEP provides undergraduate level lectures in English. KUINEP is not a Japanese language study program, and it is aimed to deepen students' knowledge and understanding of Japan and its culture	This is the program which students take ordinary courses taught in Japanese. Students in undergraduate faculties and in graduate schools are affiliated.	This is the program to deepen their own research under the instruction by academic supervisors without taking any courses lectured in classrooms. Japanese proficiency is not required if the supervisor can guide in the student by any other language.
Workload, etc.	Each semester, KUINEP students are required to register 6 KUINEP classes in principle (two credits per class). The students also can take one regular class from Faculty courses with the lecturer's permission or Liberal Arts and General Education Courses instead of/ additional to their 6th KUINEP class. They may even take more than one regular class as long as they take at least 5 KUINEP classes each semester. *2	GE students will take ordinary courses offered by their faculty/graduate school *2 Academic year of Kyoto U starts in April and ends in March. Faculties and Graduate schools of Kyoto U offer courses which conclude within one semester. However, most of the courses offered by Faculty /Graduate School of Letters are year-long courses which start in April and end in March. Such courses can be taken ONLY by students who stay at Kyoto U for one full year from APRIL to MARCH.	Course registration is not available to Special Research Student. Official credits will not be conferred.
Credits	2 credits for each KUINEP courses	1-4 credits	Official credits will not be conferred.

\*1: Faculty of Engineering/Graduate School of Informatics/Graduate school of Economics provides a few number of the courses lectured in English. It is possible to join the General Exchange Program without having sufficient Japanese language proficiency if student are able to find the courses matches to the subject he/she wishes to study at Kyoto-U, he/she may take those courses in English. For more information, please contact us well in advance before the dead-line date.

\*2: Graduate level courses are NOT available to undergraduate students. Undergraduate level courses are NOT available to graduate students.

Japanese Language Courses	
Outline	The International Center offers Japanese Language Courses. Japanese Language Courses are divided into three different levels (elementary, intermediate, and advanced). Students will be required to take a placement test at the beginning of each semester to determine their level of Japanese language proficiency.
Work Load	Exchange students can take maximum of 7 classes per week in each semester. KUINEP and General Exchange students ( <u>except GE special research student</u> ) will receive one credit each when they have completed.

**List of Faculties / Graduate Schools at Kyoto University  
to which KUINEP and General Exchange Program students could be affiliated**

Name of Faculty (for undergraduate students)	Name of Graduate Schools (for graduate students)
<b>KUINEP</b> <b>General exchange program special auditor</b>	<b>General exchange program special auditor</b> <b>General exchange program special research</b>
<ul style="list-style-type: none"> <li>• Faculty of Integrated Human Studies <a href="http://www.h.kyoto-u.ac.jp/">http://www.h.kyoto-u.ac.jp/</a></li> <li>• Faculty of Letters <a href="http://www.bun.kyoto-u.ac.jp/">http://www.bun.kyoto-u.ac.jp/</a></li> <li>• Faculty of Education <a href="http://www.educ.kyoto-u.ac.jp/">http://www.educ.kyoto-u.ac.jp/</a></li> <li>• Faculty of Law <a href="http://kyodai.jp/index.html">http://kyodai.jp/index.html</a></li> <li>• Faculty of Economics <a href="http://www.econ.kyoto-u.ac.jp/">http://www.econ.kyoto-u.ac.jp/</a></li> <li>• Faculty of Science <a href="http://www.sci.kyoto-u.ac.jp/modules/tinycontent/">http://www.sci.kyoto-u.ac.jp/modules/tinycontent/</a></li> <li>• Faculty of Pharmaceutical Science <a href="http://www.pharm.kyoto-u.ac.jp/">http://www.pharm.kyoto-u.ac.jp/</a></li> <li>• Faculty of Engineering <a href="http://www.t.kyoto-u.ac.jp/ja">http://www.t.kyoto-u.ac.jp/ja</a></li> <li>• Faculty of Agriculture <a href="http://www.kais.kyoto-u.ac.jp/japanese/">http://www.kais.kyoto-u.ac.jp/japanese/</a></li> </ul>	<ul style="list-style-type: none"> <li>• Graduate School of Human and Environmental Studies <a href="http://www.h.kyoto-u.ac.jp/">http://www.h.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Letters <a href="http://www.bun.kyoto-u.ac.jp/">http://www.bun.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Education <a href="http://www.educ.kyoto-u.ac.jp/">http://www.educ.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Law <a href="http://kyodai.jp/index.html">http://kyodai.jp/index.html</a></li> <li>• Graduate School of Economics <a href="http://www.econ.kyoto-u.ac.jp/">http://www.econ.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Science <a href="http://www.sci.kyoto-u.ac.jp/modules/tinycontent/">http://www.sci.kyoto-u.ac.jp/modules/tinycontent/</a></li> <li>• Graduate School of Biostudies *Special research student only <a href="http://www.lif.kyoto-u.ac.jp/j/">http://www.lif.kyoto-u.ac.jp/j/</a></li> <li>• Graduate School of Pharmaceutical Science <a href="http://www.pharm.kyoto-u.ac.jp/">http://www.pharm.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Engineering <a href="http://www.t.kyoto-u.ac.jp/ja">http://www.t.kyoto-u.ac.jp/ja</a></li> <li>• Graduate School of Informatics <a href="http://www.i.kyoto-u.ac.jp/">http://www.i.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Energy Science <a href="http://www.energy.kyoto-u.ac.jp/">http://www.energy.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Agriculture <a href="http://www.kais.kyoto-u.ac.jp/japanese/">http://www.kais.kyoto-u.ac.jp/japanese/</a></li> <li>• Graduate School of Global Environmental Studies <a href="http://www.ges.kyoto-u.ac.jp/cyp/index.php?ml_lang=ja">http://www.ges.kyoto-u.ac.jp/cyp/index.php?ml_lang=ja</a></li> <li>• Graduate School of Asian and African Area Studies <a href="http://www.asafas.kyoto-u.ac.jp/">http://www.asafas.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Advanced Readership Studies <a href="http://www.gsais.kyoto-u.ac.jp/">http://www.gsais.kyoto-u.ac.jp/</a></li> <li>• Graduate School of Government <a href="http://www.sg.kyoto-u.ac.jp/en/index.html">http://www.sg.kyoto-u.ac.jp/en/index.html</a></li> <li>• Graduate School of Management <a href="http://www.sg.kyoto-u.ac.jp/en/index.html">http://www.sg.kyoto-u.ac.jp/en/index.html</a></li> </ul>

**Insurance**

National Health Insurance	The Japanese law specifies that students staying in Japan must join the Japanese National Health Insurance Program, which costs around 2,000 yen per month. Many students additionally enroll in insurance from their countries to be safer since the coverage and the regulations are different.
Liability Insurance	When entering the Kyoto University, to enroll university coop "Student Liability Insurance" is obligation. Yearly premium for it is 1,990yen.

**Scholarship**

Japan Student Services Organization (JASSO)	A limited number of scholarships are available through Japan Student Services Organization (JASSO). JASSO is a government-sponsored non-profit organization dedicated to promoting international student exchange. Recipients will be selected by Kyoto University based on their academic record. <u>Those who stay for two semesters have priority.</u> Those who 1) will receive any other financial support more than 80,000 yen per month or 2) will not stay in Japan with "College Student Visa Status" are not eligible for it. For Example, those who have Nationality or Permanent Residency of Japan are come under 2). JASSO Scholarship is a monthly stipend of 80,000 yen
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Arrival Information		
Packets	The 1 <sup>st</sup> Packet	The 2 <sup>nd</sup> Packet
Estimated Delivery Time	In the middle of July/January	In the middle of September/March
Including Documents	<ul style="list-style-type: none"> <li>• Official Admission Letter to Kyoto University</li> <li>• Certificate of JASSO Scholarship (only those who are allotted)</li> <li>• Introduction of Key Personnel for Your Study at Kyoto University</li> <li>• Things to Do before You Come to Kyoto University</li> <li>• Application Form for "Certificate of Eligibility" (Draft)</li> <li>• Housing Pre-registration Form</li> <li>• Questionnaire on Your Japanese Language Ability</li> <li>• Contact Addresses</li> </ul>	<ul style="list-style-type: none"> <li>• "Certificate of Eligibility"</li> <li>• Kyoto University International House Permission for Admission</li> <li>• Important Notes on Procedure of a "College Student Visa"</li> <li>• Arrival Information Sheet</li> <li>• Orientation Schedule</li> <li>• Instruction for JASSO Scholarship (only who are allotted)</li> <li>• How to Reach Kyoto University and International House</li> </ul>

Accommodation and Transportation	
Outline	<p>Kyoto U has one on-campus and four off-campus International Houses. Students do not have to apply for the International House by themselves. They are only required to send back the pre-registration form enclosed in the 1<sup>st</sup> packet.</p> <p>*Students who will be enrolled in the Graduate School of Advanced Readership Studies require to apply for "Residential college" specially designed for its students.</p>
International Houses	<p>*Students cannot choose which International House they would like to live in. Allocation is made solely by lottery.</p> <ul style="list-style-type: none"> <li>• Shugakuin International House</li> <li>• Uji International House</li> <li>• Ohbaku International House</li> <li>• Misasagi International House</li> <li>• Yoshida International House</li> </ul> <p><a href="http://www.opir.kyoto-u.ac.jp/en/kuiso/admission/">http://www.opir.kyoto-u.ac.jp/en/kuiso/admission/</a></p>
Public Transportation	<p>Student discount pass is NOT offered. Only Kyoto Municipal Transportation Bureau offers a student discount pass to exchange students.</p>

Optional Activities	
Outline	<p>Some optional activities for exchange students are offered by Kyoto U. All of them are free of charge. However the number of participants is limited.</p>
In May	One-day Trip
In June	One-day Cultural Activity
In November	Overnight Trip